

Town of Colchester  
WJMS Building Committee  
May 12, 2016 – 7:00 PM  
WJMS Media Center

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## Minutes

*Boyle Furman*  
BOYLE FURMAN  
TOWN ENGINEER

**Members Present:** Thomas Tyler, Anthony Tarnowski, Lynn Goodwin, Irene Malsbenden

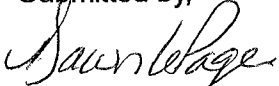
**Members Absent:** Joe Ruiz, Paul Picard

**Others Present:** Director of Educational Operations Ken Jackson, Tecton Architects: Chris Roof, Jeff Wyszynski, Chris Banker; O&G: Lorel Purcell; Arcadis: Petina Killiany, Peter Filanda, Emily Carranza; Principal Chris Bennett,

1. **Call to Order:** Chairman Tyler called the meeting to order at 7:05 p.m..
2. **Changes to the Agenda:** None
3. **Citizen's Comments:** None
  - a. **Town email:** None
4. **Approval of Minutes - April 28, 2016:** I. Malsbenden motioned to approve the April 28, 2016 meeting minutes, seconded by A Tarnowski. Vote was unanimous.  
**MOTION CARRIED.**
5. **Approval of invoices:** A. Tarnowski motioned to approve Tecton invoice 38140, dated 4/30/16, in the amount of \$161,957 for design development and construction documents, seconded by L. Goodwin. Vote was unanimous. **MOTION CARRIED.**  
I. Malsbenden motioned to approve Fuss & O'Neill invoice 0186348, dated 5/5/16, in the amount of \$3,000 for Phase 1 ESA, seconded by L. Goodwin. Vote was unanimous.  
**MOTION CARRIED.**
6. **Discussion of Special meeting on May 17, 2016 with BOE regarding abatement & demolition work:** Chairman Tyler reminded members of upcoming meeting and the action items.
7. **Architect update and potential action:** C. Roof gave an update for Tecton which included:
  - Design Development Estimate anticipated for 5/24/16
  - A pre-permitting meeting was held on 5/3/16 which went good. Conservation Commission presentation is anticipated for 6/8/16 with approval 7/20/16, though hoping for a special meeting to approve sooner.
  - OSTA submittals will be happening soon.
  - Kalwall representatives are looking at the skylights.
  - Phase I - Swing Space documents going to State 6/1/16
  - Phase II - Abatement and Demolition - will also go to State on 6/1/16
  - Phase III - Building & Site Construction - still waiting for Commissioning Agent. A contract between Town and Arcadis has not been signed yet. It is anticipated this will be done at the next Board of Selectmen meeting on 6/19/16.
  - Space waiver request for the second gym and surrounding area is pending approval from special legislation.

8. **Construction Manager update and potential action:** O & G would like to get heavy demolition done over the summer. They have begun putting in submission dates. Fuss & O'Neill have provided documents stating that CES and JJIS will not be affected during abatement.
9. **Project Manager update and potential action:** Arcadis is working on a draft budget to present at the next meeting. Chairman Tyler requested something showing how much money has been spent so far and what purchase orders we have paid already.
10. **Discussion on communication/social media:** No new discussion
11. **Citizen's Comments:** None
12. **Adjournment:** I. Malsbenden motioned to adjourn seconded by L. Goodwin. Vote was unanimous. **MOTION CARRIED.** Chairman Tyler adjourned the meeting at 7:58 p.m.

Submitted by,

  
Dawn LePage, Clerk